

DREW PRIMARY SCHOOL
LOOKED AFTER CHILDREN POLICY



‘Learning today for tomorrow's world’

Agreed at Governing Body Meeting on

Signed Headteacher:

Signed Chair of Governors:.....

To be updated: November 2016

Name of Policy: LAC	Date 23RD November 2016
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Agreed at Policy Committee Meeting on:	13th December 2016
Signed Head teacher:	13th December 2016
Signed Chair of Governors	13th December 2016

Looked After Children Policy

Date	Notes
2010	Policy Updated
September 2014	Policy updated by I. Scott
23 rd September 2014	Reviewed by Policy Committee
23 rd October 2015	Policy Updated by I. Scott
23 rd November 2015	Reviewed by Policy Committee
14 th November 2016	Updated by I. Scott (Inclusion Manager)
13 th December 2016	Reviewed by Policy Committee

LOOKED AFTER CHILDREN POLICY

Introduction

This policy incorporates requirements set out in the statutory guidance on the duty on local authorities to promote the educational achievement of looked after children under section 52 of the Children Act 2004, the Role and Responsibilities of the Designated Teacher – Statutory Guidance for School Governors (2009) and the Children and families Act 2014.

Background

Since the mid-Seventies there has been growing concern about the education of children in care and greater attention paid to the important part that successful schooling could play in helping children escape from social disadvantage. In 1995 a joint report by the Social Services Inspectorate and Ofsted stated that the care and education systems were failing to promote the educational achievement of children in care and drew attention to:

- *Poor exam success rates in comparison with the general population*
- *A high level of disruption and change in school placements*
- *Lack of involvement in extra curricular activities*
- *Inconsistent or no attention paid to homework*
- *Underachievement in further and higher education*

It is, therefore, essential that schools promote the achievement of such vulnerable children, who may also face additional barriers because of their race, ethnicity, religion and beliefs, sexual orientation or because they are disabled. All schools should have a policy for Looked After Children that is subject to review and approval by the Governing Body. The policy should set out not only the ethos of the school in its approach to meeting the needs of children looked after by a local authority but also the procedures that will ensure participation in high quality learning and progress.

Terminology

The Children Act (1989) introduced changes in terminology. The term 'in care' now refers solely to children who are subject to Care Orders. Children who are cared for on a voluntary basis are 'accommodated' by the local authority. Both these groups are said to be 'looked after children' (LAC) or children in care or 'children looked after' (CLA) by the local authority.

It is important not to confuse a young person's legal status with their living arrangements. For example, a child on a Care Order can be living with:

- *Foster carers*
- *In a children's home*
- *In a residential school*
- *With relatives, or*
- *Even with parents – under supervision of Children's Services*

Similarly, an 'accommodated' child can be living:

- *In foster care*
- *In a children's home, or*
- *In a residential school*

It is also important to remember that while Parental Responsibility (PR). for the young person normally lies with the Local Authority and/or the parents, responsibility for day to day decisions is often delegated to the foster carers or staff at the residential home. It is therefore important to ascertain who holds PR and what if any authority has been delegated to carers as soon as possible. Each case will be different as to who will have responsibility and who will need to be kept informed.

The Policy

The Objective:

To promote the educational achievement and welfare of looked after children on the roll of the school.

The Name of the Designated Teacher for Looked After Children for the school:

Ivy Scott

The Role of the Designated Teacher for Looked After Children

Within School Systems:

- To ensure that the educational achievement of each child looked after on roll is monitored, tracked and promoted and where relevant, accelerated;
- To advise on most effective use of the Pupil Premium during the Personal Education Planning meeting.
- To ensure that the Pupil Premium funding and additional budget share funding where relevant is used to support the learning objectives for the student and to be accountable for how it is spent with outcome evidenced.
- To ensure that all staff, both teaching and non-teaching, are aware of the difficulties and educational disadvantage faced by children and young people 'in care' and understand the need for positive systems of support to overcome them.
- To inform relevant members of school staff of the general educational needs of children who are in care, and to promote the involvement of these children

in school homework clubs, extra curricular activities, home reading schemes, school councils, etc;

- To act as an advocate for children and young people in care;
- To develop and monitor systems for liaising with carers and colleagues in Newham Virtual School and Social Care and birth parents where appropriate
- To hold a supervisory brief for all children in care, e.g. to ensure all relevant education and care information is available to school staff where relevant and carer(s), and that this information is kept up to date, used on a need to know basis to help the student overcome obstacles to learning and progress;
- To track and support the educational progress of all children who are looked after in order to inform the school's development plan;
- To intervene if there is evidence of individual underachievement by use of the Pupil Premium funding to accelerate progress,
- To intervene if there is evidence of absence from school or internal truancy;
- To inform the planning and where relevant, transition for children looked after post 16.
- To ensure that the educational targets within the Personal Education Plan are implemented fully, reviewed regularly and that all relevant school staff are aware of them.
- To report to the Governing Body at least on an annual basis (preferably each term) on the outcomes for looked after children
- To have completed the Newham Designated Teachers' training and to attend other training as appropriate
- To support the Quality Assurance Process for PEPs and for schools on the implementation of the role and responsibility of the Designated Teacher working with looked after children

Work with Individual Looked After Children

- To discuss with individual children, with the social worker and educational advisor and a carer, to arrive at a statement about their care arrangements and circumstances that they would be happy to share with staff and/or pupils;
- To enable the child to make a contribution to the educational aspects of their Care Plan;
- To ensure that the Pupil consultation section of the Newham Personal Education Plan is completed for each child and is the result of a one to one meeting so that the views of the student are faithfully represented in the PEP;
- To ensure that a Home-School Agreement is drawn up with the primary carer and signed by the Social Worker;
- To supervise the smooth induction of a new looked after child into the school.
- To develop in-school strategies to track, promote and accelerate the achievement of looked after children and close the gap between them and their peers.
- To fully support additional learning opportunities that may be available from the Virtual School and partner agencies

Liaison:

- To develop good communication with Newham Virtual School and Social Care staff so that the Personal Education Plan is supported by the child's Care Plan;
- To attend, arrange for someone else to attend, or to contribute in other ways to PEP meetings, care planning meetings and statutory reviews;
- To be named contact for colleagues in Newham Virtual School and Children's Social Care;
- To ensure the speedy transfer of information between schools, agencies and individuals, and report on the progress and attendance of all children in care on the school role to the Virtual School as requested

Training:

- To cascade training to school staff as appropriate.
- To attend Newham Designated Teachers training and participate in the DT Forum to share good practice.
- To develop knowledge of procedures by attending training events organised by the Children's Social Care, the Virtual School or local Designated Teachers groups,
- To keep informed of any updated guidance from the Newham Virtual School, DfE or other research or policy.

Governor

The name of a Governor with special responsibility for Looked After Children in the school:

Christine Bowden

The role of that governor

The named governor will report to the Governing Body on an annual basis using the report from the Designated Teacher as source information:

- The number of looked after pupils in the school;
- A comparison of test scores as a discrete group, compared with those of other pupils;
- The attendance of pupils as a discrete group, compared to other pupils;
- The level of fixed term/permanent exclusions; and
- Pupil destinations after leaving the school

This report should be forwarded to Newham Virtual School.

The named governor should be satisfied that the school's policies and procedures ensure that looked-after pupils have equal access to:

- The curriculum;
- Public examinations;
- Additional interventions to support educational progress e.g. One to One tuition
- Careers guidance;
- Extra curricular activities;
- Work experience; and
- The most effective use of the Pupil Premium to raise attainment

The named Governor is encouraged to support with the implementation of the role and responsibility of the Designated Teacher working with looked after children to ensure and confirm the schools' best practice.

The named Governor will be expected to have completed training on working with looked after children in school.

Whole School Responsibility

It is important that all teaching staff who are in contact with the child or young person are aware that he/she is being looked after by the Local Authority. The responsibility for the transfer of this information should be that of the Head Teacher and/or the Designated Teacher for Looked After Children.

It is appropriate for a classroom support assistant to have knowledge that the young person is in care only when directly involved in the teaching of the young person.

In the absence of the usual class teacher, some information regarding the child's circumstances should be shared with the teacher covering the class. The extent of this sharing should be determined by the Headteacher or the Designated Teacher.

Admission Arrangements

On admission, records will be requested from the pupil's previous school and a meeting will be held with carer/parent/Social Worker/Advisory Teacher as appropriate – but always involving someone with parental responsibility*. This will provide information to inform the Personal Education Plan. An appropriate school induction will take place.

Involve the Young Person

It is important that a young person is aware that information is being recorded regarding their personal circumstances. How this is shared with them clearly depends on their age and understanding. The explanation should emphasise

that the school, the Social Worker, the Advisory Teacher and their carer(s) are working together to promote their education.

It is important that the young person is supported to complete the Pupil Consultation section of the Personal Education Plan to inform the PEP and Care Plan review meetings

It is important to establish the child's view of their changed circumstances and what they want others to know. It is also important to ensure that a Social Worker/teacher/carer prepares the child when they may be asked about home situation, by other pupils in the playground for instance.

Communication with Other Agencies

Schools should ensure that a copy of all reports (e.g. End of year reports) are forwarded to the young person's Social Worker in addition to the foster carer or Residential Social Worker and if appropriate parent/s and the Virtual School.

Schools and education and social work colleagues within Children's Social Care should endeavour to co-ordinate their review meetings, e.g. to have an Annual or a Statement Review and a Personal Education Plan meeting or review where at all possible.

It is important to exchange information between formal reviews if there are significant changes in the young person's circumstances, e.g. if school is considering an change of course, there is a change of care placement or there are significant issues that will affect educational provision eg; behaviour or attendance.

Assessment, Monitoring and Review Procedures

Each pupil in care will have a Care Plan that will include a Personal Education Plan (PEP) that is developed jointly by the Social Worker, the Advisory Teacher and Designated Teacher. This will identify specific areas of focus and include targets and associated action to improve the student performance or educational achievement. Areas for consideration will include:

- Achievement Record (academic or otherwise);
- Development needs (short and long term development of skills, knowledge or subject areas and experiences); and
- Long term plans and aspirations (targets including progress, career plans and aspirations).
- Educational Data so that progress may be easily tracked between Key Stages
- Extended learning opportunities;
- Involvement in Out of School Hours Activities;
- Special needs (if any);
- Attendance;
- Behaviour;

The PEP will be updated and reviewed three times a year or at the point of any major change and will contribute to the Statutory Reviewing process carried out by the Independent Reviewing Officer. The Designated Teacher is accountable for the implementation and review of the educational action to meet the targets within the Plan.

The named governor will report annually to the Governing Body on the progress of all children looked after against the key indicators outlined above.

**Education Law defines who is a parent very widely. It includes anyone who has parental responsibility for a child or who has care for them. This means it is possible for someone who does not have parental responsibility to be a 'parent' because they have care of the child in question for example the foster carer.*

Section 576 Education Act 1996

Children Act 1989 (amended)

Children and families Act 2014

'If this were my child' (Local Government Information Unit 2003)

The Pupil, Premium: How schools are using the pupil premium to raise achievement for disadvantaged pupils (DfE 2012)

This Policy is a Newham Looked After Children's Policy . It links with the Early Help, Safeguarding and Child Protection Policy for Schools in Newham.